

Credit Card Authorization Policy

Bayshore Dermatology Clinic

William E. Tausend, M.D.

3901 Woodlawn Avenue- Pasadena, Texas 77504

Phone- (713) 946-2666/ Fax-(713) 946-9595/ billing.bayshorederm@gmail.com

To our patients:

As you know, if you have ever checked into a hotel or rented a car, the first thing you are asked for is a credit card, which is imprinted and later used to pay your bill. This is an advantage for both you and the hotel or rental company, since it makes checkout easier, faster, and more efficient.

We have implemented a similar policy. You will be asked for a credit card number at the time you check in, and the information will be held securely for when your insurance(s) have paid their portion and notified us of the amount that is your share. **At such time, any remaining balance owed by you will be charged to your credit card, and you will be notified of charge via email 7 days prior to charges.**

**Email:** \_\_\_\_\_

This will be an advantage to you because you will no longer have to write out and mail us checks. It will be an advantage to us, since it will greatly decrease the number of statements we have to generate and send out. This combination will result in keeping the cost of health care down.

This in no way will compromise your ability to dispute a charge or question your insurance company's determination of payment.

Co-pays will still be due at the time of the visit.

If you have any questions about this payment method, do not hesitate to ask

I authorize **Bayshore Dermatology Clinic** to charge the outstanding balances on the account of [Patient Name] \_\_\_\_\_ to the credit card specified below. My signature is recognized by the credit card issuer as valid for transaction.

Visa     MasterCard     Discover     American Express

Credit Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Zip Code: \_\_\_\_\_ CVV: \_\_\_\_\_

Name on card: \_\_\_\_\_

Signature: \_\_\_\_\_

[Please bring your credit card to your visit; We will make a copy to use in case of error]